



# 2022 Albany County Republican Party

## PRECINCT TRAINING GUIDE

Thank you for serving as a Precinct Committeeman! You play a critical role in guiding and maintaining our Party. You serve as a political leader, a mentor for new Republicans and a supporter for our candidates. You are a communication link between your neighbors and our elected officials. People look to you for news, information and committee representation. If each of you as Republican Precinct Committeemen and women carry our message to the residents in your precinct on a person-to-person basis, the coming elections will be victorious for us.

Committee people who work their precincts and are accessible to their constituents are the party's most valuable assets. There is absolutely no substitute for committee people knocking on doors, visiting neighbors in the post office, in the grocery store, at sporting events, community functions, or wherever you see them, asking for their support of our Republican candidates. This is the number one job of a precinct committee person.

We're here to help you, so never hesitate to contact us. Working together, we make a difference.

**Albany County Chairman - [Roxie Hensley](#)**

**Vice-Chairman - [Katrina Cox](#)**

**State Committeeman – [Mark Armstrong](#)**

**State Committeewoman – [Rachel Rubino](#)**

**Treasurer – [Greg Parnell](#)**

**Secretary – [Peg Conner](#)**

Produced and compiled by the Albany County Republican Party with information from the Wyoming Republican Party and Wyoming State Statutes.

Paid for by the Albany County Republican Party. Not authorized by any candidate or candidate's committee

## The Precinct Committeeman

### 1. How do I become a Precinct Committeeman (PC)?

Political parties operate under Wyoming State Statutes along with State and County Bylaws. The legal part of your office is set out in Title 22 of Wyoming State Statute and the State and Albany County GOP Bylaws. Qualifications include registration as a Republican voter with a primary residence in the Precinct you would represent.

Candidates for the office of Precinct Committeeman file with the County Clerk. This happens every even-numbered year generally in the last half of May. Precinct Committeemen and Committeewomen are elected in the Primary Election, which in 2022 occurs on August 16th. Terms expire the first Monday in January in the year following the election. So current Precinct Committeemen and Committeewomen will serve until January, 2023, even though newly elected ones had been elected Aug 16, 2022. Terms are two years.

If a vacancy exists in your precinct, either because no one was elected or an elected committeeman resigned or moved out of the precinct, you can petition to be appointed. You must meet the same qualifications as candidates for election to the office. To petition to be appointed, submit a letter to the Albany County Republican Party Chairman requesting consideration for appointment and include evidence of your qualifications for the office. It is a good idea to include a brief statement about your history with the Republican Party and why you are interested in being a Precinct Committeeman.

A list of registered voters and precinct addresses is available at the County Clerk's office. Get in touch with people that you know. Let them know you are thinking of running for or have been elected to the position. Each week you should add one or two more to your list of acquaintances to bring into active communication with you and the Party. You will definitely find people who are not interested or even openly hostile, but you will also find many who have been expecting to hear from you.

### 2. What is a Precinct and Where Do I Locate Mine?

A Precinct is both a physical district (a neighborhood) and the registered Republican voters residing there. See the map and voter list provided by the Chairman for details on your Precinct. Maps are also available at the Albany County Clerk's office and on the [Albany County Polling Places](#) . Also see the [Albany County Precincts Map](#) and [City of Laramie Wards & Precincts Map](#).

### 3. What Does a Precinct Committeeman Do?

- *Know your precinct.* Set up a communications system, using 'over the fence' visits, calls, letters, or postcards, to keep them informed about what you and the Albany County Central Committee are doing, thinking about, and working on. Have informal gatherings to discuss issues of the day or upcoming Party meetings. Get them personally invited to Party meetings. Encourage precinct residents to get involved and become members of Party committees. When new people move in, welcome them and find out if they have registered to vote yet. When you become aware of changes in the precinct, let the County Chairman or Secretary know and tell the other Committeemen in your precinct. Keep your list up to date.
- *Know the issues.* Keep informed about local, state and national issues. Your friends and neighbors have real world experience and knowledge about the various challenges we are facing which can inform the Party and our elected officials about workable approaches and solutions.

- *Attend regular and special County Party meetings.* You represent your precinct at meetings of the County Central Committee, presenting the discussions and arguments of your precinct. Regular meetings are held several times a year. There are also legally required special meetings including organizational meetings, county conventions and meetings to elect officers, each held every two (2) years. More information about these meetings are in the County Bylaws.
- *Help fill vacancies in the County and Legislative Offices.* In the event an elected Albany County office held by a Republican becomes vacant, the Albany County Republican Central Committee has the charge to submit the names of three qualified individuals to the Albany County Commissioners. One will be chosen to fill the vacancy.
- *Participate in party management.* A PC can run for office in the County Party, serve on County Committees and run for election to represent the County at State Convention.
- *Help with campaigns and elections.* Tell people about where and how to find out about candidates and ballot issues. Support candidates by volunteering to help with emails, phone calls, meet-and-greets or recruitment of other volunteers. Encourage people to register and vote, and let them know when and where voting will occur.
- Set time aside regularly for your duties and responsibilities. The more you do, the greater your impact.
- *Hold precinct caucuses.* A precinct caucus is simply a meeting of registered Republicans in a precinct. You can call a caucus at any time to discuss issues, share information, develop resolutions (more about this later) or develop a volunteer base for election work.
  - A Precinct Caucus is required to be held in the spring of every even numbered year.
  - Precinct Caucuses are held before the County Convention to elect delegates and alternates to the County Convention. The number of delegates elected will depend on the number of precinct men/women there are.
  - Precinct Caucuses are held to consider proposed changes to platform planks or bylaws and draft resolutions for presentation at the Convention.
  - These special caucuses are organized at County Central Committee meetings. A Guide to Conducting a Precinct Caucus is attached to this handbook.

#### 4. Our Party Organization

*How is the Party Organized?* Party members are all registered Republicans. These are the body of the Party, with elected officials, including precinct people, acting as their representatives. Governing officials are elected to serve at each level at every odd numbered year at Conventions of the County, State, and National organizations. Party officers are to carry out the tasks assigned to them by the Central Committees.

The Chairman is ultimately responsible for assuring that the group's goals and responsibilities are being met. The Vice-Chairman assists the Chairman. The State Committeeman and Committeewoman are, along with the Chairman, the County's representatives in the State Central Committee. They are charged with relaying county information to the State, as well as, bringing back to county issues being debated at the State level.

There are thirteen (13) precincts in Albany County, each represented by at least one Precinct Committeeman and one Committeewoman (PC). These PC's, the County Chair and the State

Committeeman and Committeewoman make up the Central Committee of the County party. The elected officers include Chairman, Vice-Chairman, State Committeeman and State Committeewoman. Appointed officers are Secretary and Treasurer.

The governing body of the State Party is also called a Central Committee. Similar to the county level, leadership at the State level includes the Chairman, Vice-Chairman, National Committeeman and National Committeewoman, Secretary, Legal Counsel and Executive Director.

The National Party is governed by the National Central Committee, whose members are the Chairman, National Committeeman and National Committeewoman from each of the states. They are served by officers including Chairman, Vice Chairman, Secretary and Treasurer.

## 5. Party Communication

- Precincts communicate about current and upcoming issues to be placed on the agenda for the next Central Committee meeting. The Central Committees at each level of the Party have rules and processes for group debate, decision making, and communication of those decisions. Rules of conduct follow ACRP Bylaws and Robert's Rules of Order.
- Resolutions communicate a party-approved position or opinion, or a call for a specific course of action to other governing bodies or elected officials in the Party. Every branch of the Party has its own set of resolutions. These are very specific and are intended to address current issues. Consequently, these change throughout the two years following adoption of a base set at conventions. Current and historical resolutions of the State of Wyoming can be found [here](#). The Republican National Committee Resolutions can be found [here](#). Resolutions are also a means for offering appreciation or a memorial.
- Censure is a formal statement of disapproval written as a resolution. It is debated and then is adopted by a majority vote of the precinct men and women. Censures should never be issued in retribution, but as a last resort call for the one censured to reconsider the opinion of the censuring body. This type of resolution is obviously very important and should be given thoughtful and informed consideration, and adopted only after thorough discussion and debate.
- Communication with elected officials begins at the candidate level. Recruiting and developing energized and informed candidates is only the first level of having an effective party. The County Party Central Committee members are often the first one to get a call for help from candidates for public office, so members must be ready. The Central Committee should do everything possible to support them during the process of running for office. After they are elected, communication is critical in keeping them informed about Party business, concerns and determinations, as well as what we are hearing and seeing from our constituents. Working as a team will result in a strong party.

## 6. The Platform

A platform states who we are and what we stand for. Our present platform shows that not much has changed since the founding platform issued in 1856 in what we believe and why we believe it. These guiding statements should always remain consistent with original 1856 positions and intents.

Platforms are reviewed every two years and revised or adopted again as is. These statements

should guide your service, so become familiar with them. The ACRP 2020 Platform can be found on our [website](#).

## 7. About the Republican Party

[The Republican Party](#), often called the GOP (short for “Grand Old Party”) is one of two major political parties in the United States. Founded in 1854 as a coalition opposing the extension of slavery into Western territories, the Republican Party fought to protect the rights of African Americans after the Civil War. Today’s GOP is generally politically conservative, and favors smaller government, less regulation, lower taxes and less federal intervention in the economy.

## 8. Republic v. Democracy

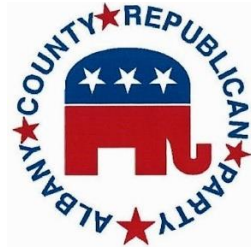
From [Wallbuilders.com](#):

*We have grown accustomed to hearing that we are a democracy; such was never the intent. The form of government entrusted to us by our Founders was a republic, not a democracy. Our Founders had an opportunity to establish a democracy in America and chose not to. In fact, the Founders made clear that we were not, and were never to become, a democracy.*

*Many Americans today seem to be unable to define the difference between the two, but there is a difference, a big difference. That difference rests in the source of authority. Our citizens should clearly understand that the genuine source of a pure democracy operates by direct majority vote of the people.*

*When an issue is to be decided, the entire population votes on it; the majority wins and rules. A republic differs in that the general population elects representatives who then pass laws to govern the nation. A democracy is the rule by majority feeling (what the Founders described as a “mobocracy”); a republic is rule by law. If the source of law for a democracy is the popular feeling of the people, then what is the source of law for the American republic?*

*A republic is the highest form of government devised by man, but it also requires the greatest amount of human care and maintenance. If neglected, it can deteriorate into a variety of lesser forms, including a democracy (a government conducted by popular feeling); anarchy (a system in which each person determines his own rules and standards); oligarchy (a government run by a small council or a group of elite individuals); or dictatorship (a government run by a single individual).*



# Albany County Republican Party

## 2022 PRECINCT CAUCUS GUIDE

### **Authorities:**

**Wyoming State Statute Title 22 Chapters 1-4**

**WYGOP Bylaws Article IV**

**ACRP Bylaws Article IV**

### **When are Precinct Caucuses held?**

The one required **Precinct Caucus** for all registered Republicans in a Precinct is the one held every even numbered year. The State Party determines the range of dates during which it can be held. Each County Party then decides the range of dates available for when Caucuses and Convention will be held. (*WYGOP Bylaws Art. IV, ACRP Bylaws Art. IV*). The **Precinct Caucus is hosted by** the Committeeman and Committeewoman at any appropriate venue. The County Party or groups of precincts may choose to hold a mass meeting. Discussion, note-taking and decision-making will take place, so location and room setup should accommodate these activities. See **Caucus Details for 2022** below.

### **Public Notice of the Caucuses**

Notice shall be at least in the Laramie newspaper, and possibly in other venues, as well. Also, personally invite as many registered Republicans in your precincts as you can to this meeting. Use phone, email, postcards, whatever works, but get the word out. It may be the only time you may be able to visit with these constituents and get their input on issues and concerns. *Anyone can attend the caucus who resides in the Precinct and will be 18 years of age by that year's November election.*

### **Take an Active Role in your Caucus**

To vote or speak at the Caucus, or to be considered as a candidate for Delegate or Alternate Positions, you must be registered as a Republican in the Precinct on the date when the Caucus notice was published in the newspaper. The County Clerk keeps the roll of registered voters, which in turn becomes the official roll of registry for the Party. The County Party Chairman or Secretary will request these rolls as they existed at the date of the notice ads and will provide them to you. Credentials must be checked for all attendees against that voter list. *If you have recently moved, make sure you have provided your correct information to the County Clerk.*

Discussion on pertinent topics should not be cut short. Make sure everyone has a chance to discuss and debate the issues at hand. The meeting Agenda will typically include usual parliamentary actions (*call to order, welcome, announcements, etc.*) followed by these primary actions.

### **Who will lead the Precinct Caucus?**

A **Caucus Chairman** will be elected to ensure goals of the caucus are met. Candidates for this office shall be a Precinct Committeeman or Precinct Committeewoman in attendance. *If neither office holder is present, those assembled and qualified to vote shall elect one from among themselves to serve as Caucus Chairman.*

### **Primary Functions of the Precinct Caucus:**

**Election of Delegates and Alternates to County Convention.** The delegates and alternates elected at Caucus (or subsequently appointed) will represent the precinct at the County Convention. The number of delegates and alternates elected by each precinct is to be in proportion to the total votes cast in each precinct in the preceding general election for the Republican candidate for the office of U.S. House of Representatives. WY Title **22-4-101(c)**

- See the **Precinct Delegates/Alternates Table** at the end of this section for the number of delegates and alternates allotted to your Precinct.
- *Presidential election years: During the Albany County Caucus and prior to the election of these delegates/alternates, the Caucus Chairman should ask candidates whether they have decided which Presidential candidate they would vote for at Convention. Candidates should be encouraged to make a case for their candidate, but it is not necessary. The discussion that follows would allow those voting to take their candidate choice into consideration. However, delegates are not required commit to any Presidential candidate at this point.*

### **Election Details**

- **Election shall be by secret ballot.** Only elected or appointed delegates and alternates can represent the precinct. Proxies may not be assigned for County Convention.
- **The Precinct Committeeman and Committeewoman will represent the precinct as delegates, as per the County Party Bylaws.** Nominations for any additional delegates allotted to the precinct shall be taken from among the qualified Republicans in the Precinct. They need not be present to be nominated. Delegates are elected by secret ballot. If a Precinct Committeeman or Committeewoman vacancy exists at the time of the Precinct Caucus, the Caucus may elect a delegate in their stead to represent the Precinct. If there are any unfilled delegate positions following the election, the County Chairman, with the approval of the majority of the County Party Executive Committee, is authorized to appoint the prescribed number of delegates to the County Convention from those precinct(s).
- **The Caucus Chairman shall take nominations for Alternates to County Convention** from among the qualified Republicans in the Precinct, who need not be present to be nominated. Alternates are elected by secret ballot. If the slate of alternates is not filled, the County Chairman may appoint Precinct members to fill those vacancies.
- **The Precinct Caucus must also designate the priority in which Alternates shall replace absent Delegates.** This priority order could be determined by lot, by votes cast for each candidate, by separate ballot, or by other means found in Robert's Rules of Order.
- **Certification of the elections.** Bylaws state that the Caucus Chairman shall within five (5) days following the Precinct Caucus, certify in writing to the County Chairman the names of

those delegates and alternates elected to the County Convention from that precinct, and the priority of alternate replacement of delegates. This election report must be signed and dated by the Caucus Chairman. A form will be in your caucus packet for your use. We ask that you complete this and turn it in to the County Party Chairman or the Chairman’s representative before leaving the Caucus. In addition, forward any platform changes or resolutions to the chairman.

**SAMPLE PRECINCT DELEGATES/ALTERNATES TABLE**

Precinct Delegate	Alternate Delegate	Precinct

**Number will be proportional to votes cast in 2020 House Race - WY Title 22-4-101(c)**

**Resolutions, Platform Planks and Bylaw Changes**

In addition to delegate/alternate elections, caucuses function to present, prepare and discuss proposed changes to platform planks or bylaws and draft resolutions for presentation at the County Convention. The Caucus Chairman shall call for any county or state resolutions, platform planks, or bylaw changes to come before the Caucus. These will be presented and discussed by any precinct members qualified to speak and vote at the caucus and prepared in final form to present at County Convention on behalf of the Caucus.

- **Transmittal of Resolutions, Planks and Bylaw Changes.** The Caucus Chairman shall, within the next five (5) days following the Precinct Caucus, certify in writing to the County Chairman all Resolutions, Platform planks, and County or State Bylaw changes proposed by the Precinct Caucus. This certification consists of an electronic copy **and** a typewritten copy of the Resolution, Platform plank, or County or State Bylaw change being proposed by the Caucus. The copy must be signed and dated by the Caucus Chairman verifying that it is a true copy of the Resolution, Platform plank or Bylaw approved by the Caucus. Computers may be available to immediately take care of this certification at the Caucus.



### **Precinct Caucus Duties:**

- Elect Caucus Chairman
- Submit proposed revisions to platforms and bylaws
- Submit proposed resolutions
- Elect delegates/alternates to County Convention



### **County Convention Duties:**

- Adopt any revisions to platforms, resolutions and bylaws to go forward to State Convention
- Elect delegates and alternates to State Convention
- ***In Presidential election year*** – Select one (1) delegate and alternate to the Republican National Convention



### **State Convention Duties:**

- Adopt State Platform, Resolutions and Bylaws
- ***In Presidential election year*** - elect National Committeeman and Committeewoman
- ***In Presidential election year*** – elect any remaining delegates/alternates, if any, to the Republican National Convention

## Albany County Caucus details for 2022

### Laramie City Precincts:

Time: 5:30 pm

Location: Albany County Library Meeting Room

Party Officer Onsite: Roxie Hensley **307-399-1651**

### Rock River Precinct 14-0

Time: 5:00PM

Location: Rock River Town Hall

Party Officer Onsite: Paul Trione [rockrivergop@mailfence.com](mailto:rockrivergop@mailfence.com)

### Centennial Precinct 46-0

Time: 5:00PM

Location: Centennial Valley Church

Party Officer Onsite: Mark Armstrong **307-399-8516**

**Presidential election year caucuses have an extra agenda item.** During presidential election years, at the County Convention, delegates from your precinct will elect delegates to the State Convention. This is critical for two reasons:

First, the candidates for those state delegates will be asked to declare who they are supporting for President or to declare that they are uncommitted (see p7). All county conventions in the State of Wyoming take place the same night. A tally of the percentages of county delegates supporting each presidential candidate will be made and this will be reported to the State Republican Chairman. He or she will then tally the delegates for each candidate throughout the state and send out a press release the night of March 31st reporting those percentages won.

*To emphasize, the candidates for those state delegates will be asked to declare who they are supporting for President or to declare that they are uncommitted. So, who you elect as delegates to the County Convention could have a very direct impact on the national Presidential campaigns (see p.7). During your Precinct Caucus, your county precinct people decide whether you want all your votes to go to one Presidential candidate or whether you will let your delegates and alternates make that decision independent of the Precinct's input or whether you will choose some other way to allot your votes at County Convention. **Just be sure everyone participating understands the process decided on and be sure your delegates to County Convention understand what the precinct members expect them to do.***

Secondly, the reason your delegate/alternate vote will count at the precinct caucus is because it is at that level that the process begins for choosing Wyoming's delegates to the National Convention. The Precinct Caucuses vote for delegates to the County Convention, the County delegates vote for delegates to go to the State Convention, and State Convention completes the process of voting for delegates to the National Convention.

Because we are the "reddest state in the nation," meaning all of our statewide elected positions are Republican, and a high majority of our state legislators are Republican, the Republican National Committee awards us 29 delegates to the National Convention. That is only one less than Iowa. Albany County sends a delegate to the National Convention. This national delegate will also be elected at the County Convention, so you may want to discuss at the Precinct Caucus who you want to support for national delegate.

## **SAMPLE PRECINCT CAUCUS AGENDA**

I. Call to order by Precinct Committeeman or Committeewoman

II. Welcome, Invocation, Pledge of Allegiance

III. Announcements: Directions or other correspondence from County Central Committee etc. are read.

IV. Election of Chairman of the Precinct Caucus: Either a Precinct Committeeman or Precinct Committeewoman in attendance at the Precinct Caucus shall be elected Caucus Chairman  
[Wyoming GOP By-laws Article IV, 3C]

V. Review precinct registration list for any necessary corrections or additions: All Republicans who have registered within the precinct at the dates of the call of the Precinct Caucus shall be entitled to participate and vote at the Precinct Caucus. Proof of such residence and registration shall be by the most recent County Clerk's voter list.

VI. Election of Delegates to attend County Convention:

[Date, Place, Time to be arranged]

Each Precinct shall elect a certain number of delegates and alternates to attend the County Convention in March or April of 2022. The exact number will be given to the Precinct prior to the caucus. (This is a mathematical calculation that is made each year of the caucus meetings.)

VII. Consideration of Resolutions & Platforms and By-Law Changes. Please be sure to write down your Resolutions & Platforms and email or send the hard copy to:

Peg Conner.....[peg.connor@gmail.com](mailto:peg.connor@gmail.com)

Roxie Hensley.....[roxiehensley@gmail.com](mailto:roxiehensley@gmail.com)

VIII. Adjournment: If there is no more business, ask for a motion to adjourn. With a motion the meeting can be adjourned.

## **SAMPLE COUNTY PLATFORM PLANKS & RESOLUTIONS**

A Platform plank is a "timeless truth" that has broad applicability. There is no set format for a plank, however many times in the past people have used as an intro, "The Republican Party believes...."

An example of a plank would be as follows:

- Jobs and Economy:

The Republican Party believes we must proactively develop, maintain, and improve a supportive climate for private enterprise.

All Resolutions and Platform planks will be organized in the following categories for easy reference and to be delivered to the State Republican Party for further consideration at the State Convention:

- Jobs and the Economy
- Pro-Life
- Crime and Law
- Land, Agriculture, and Environment
- Government and Budgets
- Education
- Health and Society
- Immigration and (Illegal) Immigrants
- Energy
- Foreign Policy and Defense

## HOW TO DEVELOP A RESOLUTION

A Resolution is more specific than a Plank and should be designed to address a current event, court case, piece of legislation, or other type of act or occurrence. A Resolution does not have to be tied to any particular Plank, although it most likely will fall within the range of one. It must contain the language “Be it resolved that...” Many times for clarification and support, Resolutions drafters will include one or more “WHEREAS” clauses.

Resolution Sample – written by Ted Cruz

*Whereas, The American people no longer trust career politicians who run for re-election over and over again; and*

*Whereas, Members of Congress seem to care more about pandering to campaign contributors and special interest groups than in representing their constituents; and*

*Whereas, Election rules and government power have been perverted so that it has become almost impossible for the people to vote their elected representatives out of office;*

*Whereas, 82% of the American people support term limits;*

*Now, Therefore, Be It Resolved, That I do hereby support SJR 3, which will limit the terms of office of U.S. Representatives and U.S. Senators and demand that the United States Senate immediately vote on this crucial legislation.*

The Whereas clauses make the argument and state the background facts.

Resolved clause is the action to be taken.

### **Sub-categories for Resolutions:**

All Resolutions will be categorized in one of the following for the purposes of organizing the Party’s Resolutions that will be sent to the State level. Jobs & the Economy

- Crime and Law
- Land, Agriculture, and Environment

- Government and Budgets
- Education
- Health and Society
- Immigration and (Illegal) Immigrants
- Energy
- Foreign Policy and Defense

Resolved ...I'm headed to my Republican Precinct caucus!

## Appendix Document

# 2022 Wyoming GOP Bylaws on Precinct Caucus and County Convention

## Article IV County Convention

### **1. Membership**

- a. Delegates to the County Convention shall be the members of the County Central Committee and those chosen by caucuses of the several precincts within each County. All County Convention Delegates and Alternates shall at the time of the call for the County Convention be residents of the precinct they represent and registered Republicans.
- b. If the prescribed number of Delegates is not duly elected by Precinct Caucuses in certain precinct(s), the County Chairman with approval of the majority of the County Executive Committee is authorized to appoint the prescribed number of Delegates from the precinct(s) to the County Convention.
- c. Each Precinct Caucus may also choose alternate Delegates equal in number to its allotted Delegates and shall designate the priority in which the Alternates shall replace absent Delegates.
- d. If Precinct Committeeman or Committeewoman vacancies exist at the time of the Precinct Caucus, the Precinct Caucus may elect Delegates equal in number to the vacancies.

### **2. Precinct Caucus**

- a. Precinct Caucuses shall be held not less than ten (10) days prior to the County Convention or as provided by County Bylaws.
- b. The County Chairman shall issue the call for the Precinct Caucuses by publishing a notice of the number of Delegates to be selected from each precinct, the date, time, and place for each caucus to the county clerk and by any means, physical or electronic, reasonably calculated to give actual notice to the electors in the county not less than ten (10) days prior to the Precinct Caucuses.
- c. Several Precinct Caucuses may be held in a single location. All Republicans who have registered within the precinct at the dates of the call of the Precinct Caucus shall be entitled to participate and vote at the Precinct Caucus.
- d. Proof of such residence and registration shall be by the County Clerk's voter list as of the date of the call of the precinct caucus.

### **3. Apportionment of Precinct Delegates to County Convention**

- a. The County Bylaws may designate the total number of Delegates to be elected to the County Convention. If the County Bylaws do not designate the total number of Delegates to be elected to the County Convention, the County Executive Committee is authorized to designate that number.
- b. The Delegates to which each precinct shall be entitled at the County Convention shall be determined, as nearly as possible, in proportion to the total votes cast in each precinct for the Republican candidate for the office of U.S. House of Representatives at the preceding general election.
- c. Each precinct shall be entitled to at least two (2) Delegates.

### **4. Conduct of Precinct Caucuses**

- a. Either a Precinct Committeeman or Precinct Committeewoman in attendance at the Precinct Caucus shall be elected Caucus Chairman.
- b. In the event there is neither a Precinct Committeeman nor a Precinct Committeewoman in attendance, those assembled and qualified to vote shall elect from among them a person to serve as Caucus Chairman.
- c. The Caucus Chairman shall take nominations of qualified Republicans residing within the precinct to be Delegates or Alternates to the County Convention and shall call for any Resolutions, Platform planks or County or State Bylaw changes to come before the caucus.
- d. The election of Delegates and Alternates shall be by secret ballot, if desired by anyone in attendance at the Precinct Caucus.
- e. The Caucus Chairman shall, within the next five (5) days, certify in writing to the County Chairman the names of those elected Delegates and Alternates to the County Convention from that precinct, and all Resolution, Platform planks and County or State Bylaw changes proposed by the Precinct Caucus.

### **5. Meeting**

- a. The State Central Committee shall determine the date(s) of the County Conventions consistent with state statutes and the Rules of the Republican National Committee.

## **6. Notice of Meeting**

- a. Notice of the County Convention shall be given by publishing a notice with the county clerk and by any means, physical or electronic, reasonably calculated to give actual notice to the electors in the county, no later than fifteen (15) days prior to the County Convention.

## **7. Powers**

- a. The Delegates to a County Convention shall have, but not be limited to, the following powers: (a) To adopt or amend the Bylaws of the County Party (b) To elect delegates and alternates to the Republican National Convention as provided by Article VI, Section 8 of the Wyoming Republican Party. (c) To adopt Resolutions and Platform planks which shall be submitted to the State Convention. (d) To propose changes to the State Party Bylaws, which shall be submitted to the State Convention.

## **8. Conduct of County Convention**

- a. Presiding Officer. The County Chairman properly elected at the prior March meeting of the County Central Committee, his successor, or his designee, shall serve as Chairman of the County Convention. If two (2) consecutive tie votes on a question occur, the County Chairman, at his discretion, shall either vote to break the tie or decide the vote by casting lots, whether or not he is a Delegate to the County Convention.
- b. Quorum. Those Delegates attending a properly called County Convention shall constitute a quorum.
- c. Proxy Votes. Vote by proxy shall not be allowed at a County Convention. Unit Rule. The unit rule method of voting shall not be adopted by any County Convention.

## **9. Committees**

- a. Credentials Committee **shall** act at the County Convention. A Bylaws Committee, Platform Committee, Resolutions Committee, Nominating Committee and other committees as provided by County Bylaws **may** act at the County Convention. The powers and duties of committees, if formed, shall be as follows:
  - (a) *Credentials*. The Credentials Committee shall consist of the County Secretary and other members appointed by the County Chairman. The committee shall be responsible



for examining and certifying credentials of all Delegates and Alternates to the County Convention.

(b) *Bylaws*. The Bylaws Committee shall consist of members appointed by the County Chairman. The Committee shall meet at least one (1) week prior to the County Convention or as provided by County Bylaws to draft and propose revisions to the County and/or State Bylaws to be presented to the County Convention. However, nothing shall preclude any Delegate from submitting additional County or State Bylaw revisions from the floor, in writing, at the County Convention.

(c) *Platform*. The Platform Committee shall consist of members appointed by the County Chairman. The Committee shall meet at least one (1) week prior to the County Convention or as provided by County Bylaws, to draft platform proposals pertaining to timeless principles of the Republican Party to be presented to the County Convention. However, nothing shall preclude any Delegate from submitting additional platform proposals from the floor, in writing, at the County Convention.

(d) *Resolutions*. The Resolutions Committee shall consist of members appointed by the County Chairman. The committee shall meet at least one (1) week prior to the County Convention or as provided by County Bylaws. The committee shall be responsible for drafting resolutions, acting on specific issues of the day, governed by the principles articulated in the Party Platforms to be presented to the County Convention. However, nothing shall preclude any Delegate from submitting additional resolutions from the floor, in writing, at the County Convention.

(e) *Nominating*. The Nominating Committee shall consist of members appointed by the County Chairman. The committee shall meet at least one (1) week prior to the County Convention or as provided by County Bylaws, to prepare a slate of nominations for Delegates and Alternates to the State Convention to be presented to the County Convention. In any year in which the Republican National Convention will be called, the committee may, at its meeting prior to the County Convention, prepare a slate of nominations for Delegates and/or Alternates to the Republican National Convention (as designated by Article VI 8, , of these Bylaws) to be presented to the County Convention.

However, nothing shall preclude any Delegate from submitting additional qualified nominations from the floor at the County Convention.

- b. Platforms, Resolutions and Bylaws adopted at the County Conventions shall be submitted to the Executive Director of the State Party no later than thirty days prior to the State Convention. Failure to submit the adopted Platform and Bylaws amendments, and Resolutions by this deadline may result in those not being considered by State Convention Committees.

#### **10. Order of Business**

- a. The order of business at the County Republican Convention shall be as follows: (a) Call to order by the County Chair (b) Report of the Credentials Committee (c) Report of the Bylaws Committee (d) Report of the Platform Committee (e) Report of the Resolutions Committee (f) Report of the Nominating & Elections Committee (h) Other Business (i) Adjournment
- b. The County Chairman, at his discretion, may change the order of business prior to convening the Convention. After the Convention is convened, the order of business may be changed by a majority vote of the Delegates.

#### **11. Roll Call Votes**

- a. A roll call vote ("Yeas" and "Nays") or a secret ballot vote upon any question presented at the County Convention may be ordered by the County Chairman or can be compelled by a majority vote of the Delegates. A request for a roll call vote or a secret ballot vote must be sought before the question is first voted upon. The preceding in no way interferes with the right of a Delegate to request a standing vote on questions presented to the County Convention. County parties are authorized to add to, but not take away from or contradict, the specific language of this article.